



Stretford Cricket Club Managing Children Away from Stretford CC

A Stretford Cricket Club Team Manager/Coach will be appointed for all games away from the club, with the following responsibilities:

Establish and communicate the following information to parent(s) & guardian(s) using “Spond” application.

- Why the trip is planned and what is its reason or purpose
- When the trip will take place – date, time of departure and estimated time of return
- Where the trip is to, including the destination and venue.
- Where the meeting points will be, at home and at the away venue.
- Staffing arrangements, including the name and contact details of the Team Manager responsible for the trip.
- Kit and equipment requirements.
- Details of cost implications, including the competition fee, any spending or pocket money needed and the transport costs
- Name and contact number of the person acting as the ‘Club Home Contact’.
- Arrangements for food and drink where applicable.

Team Managers will be in possession of, or have access to, a copy of relevant emergency contact details and any medical information for all children taking part as provided by parents/guardians. This information is stored within the Spond App therefore it's essential that all members are signed up and linked to a guardian if appropriate. Contact & personal data is only available to with Team Manager Permission. Team Managers, coaches, supervisors and all regulated post holders must undergo training via the ECB E-Learning Platform.

If an emergency occurs, team managers & supervisors will:

- Establish the nature of the emergency and names of any casualties
- Ensure the rest of the team are safe and supervised
- Ensure all members of the party are aware of the situation and follow emergency procedures
- Ensure a member of staff accompanies any casualties to hospital still ensuring recommended supervision ratios are maintained where possible.
- Notify the police if necessary.
- Complete an ECB Incident Reporting Form (available on the club website) and return to the club welfare officer

MANAGING CHILDREN AWAY FROM STRETTFORD CRICKET CLUB REVIEWED 28-03-25

- Ensure no one in the group speaks to the media. All media enquiries should be managed through the LCB/ECB.
- Contact the Club Home Contact, who will: Contact parents and keep them informed.
- Liaise with club staff, and if necessary, the ECB
- Liaise with the media contact if applicable. • Report the incident to insurers.